

## Minutes of IDEPP meeting: 14<sup>th</sup> December 2017

10:00 – 16:00 December 14<sup>th</sup> 2017

### 1. Introductions, Welcome & Apologies

Present:

- Bryan Edwards (BE)
- Charles Raab (CR)
- Chris Farrimond (CF) (present for first half)
- DJ (DJ)
- Eric King (EK)
- Giles Herdale (GH)
- JD (JD)
- Jen Housego (JH)
- Jo Cavan (JC)
- Kat Hadjimatheou (KH)
- Kris Stoddart (KH)
- Paul Bernal (PB)
- Richard Berry (RB)

Apologies received: none

Absent:

- Claire Evans (CE)
- Sadie Creese (SC)

### 2. Actions from previous meeting

Please see action log.

### 3. IPCO Attendance & Membership (discussion)

Attendees agreed that, in accordance with paragraph 3.1 of the IDEPP Terms of Reference, membership of IDEPP is personal, and that members attend as individuals and not representatives of any institution or employer with which they are affiliated. As such, it would not be appropriate for a representative of IPCO to sit on IDEPP. However, IPCO may be invited as a guest to meetings, where relevant.

**ACTION: CR/JH to present role of IDEPP to IPC. JH to set up meeting.**

4. Home Office NLEDs Feedback (Verbal Update)

JH gave a brief overview of feedback received from the Home Office following IDEPP's response to the HO's presentation at the last meeting. Overall, feedback is positive.

There was a broad ranging discussion around EK's paper on funding. It was resolved that, for the time being, IDEPP will continue to seek funding from DPP. The panel thanked EK for his thought-provoking paper.

**ACTION: JH to circulate feedback received from the Home Office**

**ACTION: EK to circulate funding paper**

**ACTION: EK to liaise with his contact at the Nuffield Foundation, to support the development of the proposed national convention**

**ACTION: all members to send EK feedback on funding paper, to act as a reference tool for the future**

5. WMP Advisory Report & next steps (Written Update & Discussion)

CR gave a brief update on the WMP advisory report. The WMP programme is to be placed before the Home Secretary for a funding decision imminently.

There was a discussion about the publication of (a) the existence of IDEPP's work with the Home Office, and (b) the output work product itself.

It was agreed that it would be appropriate to seek permission to publish the existence of IDEPP's work, with a short explanation of what we did. It was not considered necessary to seek permission to publish the full output at this point, but IDEPP would be welcoming if WMP wished to publish it itself.

**ACTION: CR to follow up with ATI/WMP, to seek approval to publish existence of IDEPP's work and short summary on website.**

**ACTION: JC to review IDEPP communications strategy, to make reference to publication of summaries.**

6. NPCC Digital Intelligence & Investigation Program (Verbal Update)

JH notified the panel that a bid has been put in for funding from DPP, in the sum of approximately £13,000. No decision had been made.

**ACTION: JH to update panel once a funding decision has been reached.**

7. Membership (New Members & Resignations etc.) Discussion

The panel reaffirmed the position in the IDEPP Terms of Reference, that panel members who do not attend three consecutive meetings without giving a valid apology or reason are eligible for de-selection from the panel.

The panel reaffirmed that the current number of members — 16 — represents the optimum number for collaboration and productivity. There are no vacancies currently. It is possible that one or two members may wish to resign from the panel. In the case of a vacancy, the vacancy shall be announced on the IDEPP website, and promoted by members, with an aim of security as diverse a set of applicants as possible.

**ACTION: JD to write to SC, to see if she wishes to remain on the panel**

**ACTION: JC to write to CE, to see if she wishes to remain on the panel**

**ACTION: JH to notify the current prospective applicant that, currently, there are no vacancies, but that, should a vacancy arise, they would be most welcome to submit an application**

8. Website & Comms

Written update provided.

It was felt that there was no need to make fundamental changes to the current website.

We will continue with no collaboration platform for the time being, given the low usage, and will work primarily via email. If specific projects require a collaboration platform in the future (e.g. for security reasons), we will consider an appropriate tool at that point.

9. Biometric/Forensics Ethics Group

CR updated on discussions with BFEG. The Home Office recommended (publicly) that BFEG and IDEPP should liaise, and CR has corresponded with BFEG to see what modes of liaison would be possible. CR is possibly going to meet representatives in the New Year. IDEPP would welcome to hear from BFEG if BFEG felt that IDEPP could add value to aspects of its work, and IDEPP would notify BFEG on a similar basis. Irrespective of BFEG, IDEPP will continue to take on work which it considers relevant to its role.

**ACTION: CR to respond to BFEG**

10. 12.30 Lunch

The panel offered its thanks to JC for the generous lunch.

11. ATI Update

No update to give.

12. Blue Lights Digital Awards

It was noted that JH and KH are judges for these awards.

**ACTION: any member wishing to attend the International Communications Data and Digital Forensics conference in 2018 to notify DJ, to explore the possibility of invitations**

13. BBW Paper on Digital Evidence

The panel considered the paper briefly, and encouraged the police to engage directly with BBW. It was not considered that there was any immediate action for IDEPP here.

14. Big Data Ethics Next Steps

There was a discussion of the current Big Data workstream, which is producing a high-level paper offering considerations for any police force contemplating a “big data” project.

The panel discussed the presentation from Kent & Essex Constabulary many meetings ago, and the possibility that they were waiting on formal IDEPP output.

The panel discussed the involvement of external experts, and resolved that, where a sub-group felt that such engagement would be beneficial, it was free to do so. In accordance with IDEPP’s Terms of Reference, these experts would not form part of the sub-group or IDEPP itself.

**ACTION: NB and EK to continue with current paper**

**ACTION: JH to engage with Kent & Essex, to find out what questions, specifically, they are seeking IDEPP to help answer, with a view to establishing a workstream for this**

15. New Business Proposals?

The panel discussed various proposals for new work, including work relating to equipment interference, and to procurement.

**ACTION: all to consider possible future work for IDEPP, and to circulate proposals via email to the group. Each proposal must include a clearly defined question, and one or two short paragraphs of explanation / justification**

**ACTION: JC to prepare a list of “IDEPP successes”, and provide to RB**

**ACTION: RB to circulate list of “IDEPP successes”, and seek input from policing colleagues about IDEPP strategic direction / where IDEPP could add value**

16. AOB

IDEPP resolved that, as far as possible, all updates must be circulated well in advance of meetings in written form, to allow for pre-meeting contemplation as well as input by members who are unable to attend the meeting.

IDEPP agreed that contribution to workstreams is of importance, and all panel members were encouraged to get involved.

**ACTION: JC to revisit Terms of Reference and propose changes to encourage commitment to workstreams as a condition of membership**

**ACTION: JH to liaise with DCMS to arrange a meeting with their Data Ethics Centre**

17. Date of Next Meeting

- 15<sup>th</sup> February 2018
- 18<sup>th</sup> May 2018
- 20<sup>th</sup> July 2018
- 20<sup>th</sup> September 2019
- 13<sup>th</sup> December 2018

JC has kindly offered to host the next meeting.

DJ has kindly offered to host the meeting after next.

The meeting closed at 15:00. Members thank JC for hosting.